

*East's*  
BOWLING CLUB



2018 East Maitland Bowling Club Wedding Packages

*Scarborough Room*



# Congratulations

Welcome and thank you for considering East Maitland Bowling Club as the venue for your special day.

We would be delighted to host your Wedding Reception here in our beautiful Scarborough Room. As your wedding day is one of the most cherished days of your life we are here to help you with any planning that's required to ensure the smooth running of your special day. Our reputation has been built on quality, attention to detail and superior customer service that enables a stress free wedding.

Quite simply, we aim to inspire, excite and delight you with every aspect of your day.

Our Wedding Coordinator is on hand to offer expert advice and help with all the arrangements for your special day. You will find our function staff enthusiastic, professional and offer that 'little bit extra' in their service to ensure an extraordinary successful occasion.

We are proud to present our fabulous Wedding Packages\*:

- Unique Wedding Package
- Elegant Wedding Package
- Tiffany Wedding Package
- Sunday/Weekday Wedding Package

All arrangements can be personalised to meet your individual taste and help turn your dream into reality.

If you have particular requirements, please discuss these at your meeting with our Coordinator.

We look forward to meeting with you in the near future and having the opportunity to help make your wedding day a truly memorable occasion.

Thank you again for your enquiry,

**The Team at Easts**

\*We also offer a Princess Wedding Package (not listed in this document) for the premium wedding experience - please ask our Wedding Coordinator for details.



# Inclusions - all packages

## COMPLIMENTARY RECEPTION INCLUSIONS FOR ALL PACKAGES

- 5 hour wedding package
- Dedicated, committed and Wedding Coordinator to assist and help plan your special day
- Professional wedding DJ with your selection of music
- Room lighting with your choice of colours to match your theme
- Chair coverings for all guest chairs with the choice of coloured sash (providing we have the colour of your choice)
- Elegant soft sheer fairy light backdrop
- Crisp white or black linen napkins and tablecloths for all guest tables and the Bridal Table
- Tables dressed with cutlery and glassware
- Bridal and cake with table skirting
- Tea and coffee station
- Polished parquet dance floor
- Easel and frame (to display the seating plan)
- Use of microphone and lectern for speeches
- Personalised welcome note to be displayed in the foyer of the venue
- Wishing well
- Placement of place cards and bonbonniere
- Professional food and beverage staff
- '5' Star Chef

***All Packages (except Sunday and Weekday packages) are based on a minimum of 80 adult guests***



# Signature Wedding Package

SIGNATURE WEDDING PACKAGE (minimum 80 guests) .....	\$75 pp
TOTAL (based on 80 guests) .....	\$6000

## INCLUDES

- Elegant and stylish centrepieces (including candles) for all guest tables (based on 9 tables)
- Glass votive tea-lights around base of centrepieces and front of Bridal Table
- Fresh rose petals scattered around base of centrepieces and along table runner on Bridal Table
- Chocolate foil hearts in colour of your choice for guest bonbonniere
- Your wedding cake sliced onto platters and placed on tea and coffee station
- 30 minutes of pre dinner drinks consisting of Sparkling Wine, strawberries
- Two course gourmet meal

## MAIN (select two to be served to your guests alternately)

- Chicken Breast Supreme with olive and basil risotto, tomato salsa and rosemary beurre blanc
- Roasted pork, beef or lamb with oven baked vegetables and red wine gravy
- Pan-fried Salmon with tomato and basil ragout and a chilli and lime caramel

## DESSERT (select two to be served to your guests alternately)

- Pavlova served with fruit salad, cream and passionfruit sauce
- Tiramisu with whipped cream and berry compote
- Chocolate mud cake with whipped cream and strawberries
- Cheesecake with fresh fruit, cream and custard sauce

## OPTIONAL EXTRAS

- Replace dessert with an entrée from the Dream Wedding Package (additional \$5.00 per person)
- Round or square mirror tiles (centre pieces)
- Beverage Package (conditions apply, see page 10)
- Cheese platter or Large fruit platter \$75.00 (please confirm with our Coordinator)



# Dream Wedding Package

DREAM WEDDING PACKAGE (minimum 80 guests) .....	\$85 pp
TOTAL (based on 80 guests) .....	\$6800

## INCLUDES

- Elegant and stylish centrepieces (including candles) on large round mirror tiles for all guest tables
- Glass votive tea lights around base of centrepieces and along front of Bridal Table
- Fresh rose petals around base of centrepieces and along front of Bridal Table
- Your wedding cake sliced onto platters and placed on all guest tables
- 30 minutes of pre dinner drinks consisting of Sparkling Wine, strawberries and orange juice
- 30 minutes of canapé service for your guests arrival
- Two course gourmet meal - Entrée & Main or Main & Dessert, served alternately (select two options)

## ENTRÉE

- Traditional style prawn cocktail
- Salt and pepper squid served with aioli
- Crispy skin pork belly with chili carrot puree and lime caramel
- Chicken caesar salad

## MAIN

- Pan-fried barramundi with cauliflower and tarragon puree, confit cherry tomatoes and red wine glaze
- 250g NY Sirloin with creamy chive mash potato, onion jam and red wine jus
- Chicken Breast Supreme with olive and basil risotto, tomato salsa and rosemary beurre blanc
- Pan-fried salmon with tomato and basil ragout and a chilli and lime caramel
- Slow cooked lamb shanks with sweet potato puree and red wine caramelised onions

## DESSERT

- Pavlova with Fruit Salad with cream and passionfruit sauce
- Tiramisu with whipped cream and berry compote
- Chocolate mud cake with whipped cream and strawberries
- Warm Sticky Date Pudding served with salted caramel sauce and vanilla ice cream

## OPTIONAL EXTRAS

- Beverage Package (conditions apply, see page 10)



# Ultimate Wedding Package

ULTIMATE WEDDING PACKAGE (minimum 80 guests) .....	\$110 pp
TOTAL (based on 80 guests) .....	\$8800

## INCLUDES

- Elegant and stylish centrepieces on large round, square or rectangle mirror tiles (including candles) for all guest tables (based on 9 tables)
- Glass votive tea lights around base of all centrepieces and along front of Bridal Table
- Fresh rose petals or diamantes scattered around base of centrepieces and along front of Bridal Table
- Easel and frame styled and designed to match your wedding theme
- Table numbers to match your theme
- Your wedding cake sliced onto platters and placed on guest tables
- 30 minutes pre dinner drinks consisting of Sparkling Wine, strawberries, orange juice
- 30 minutes of canapé service for your guests arrival
- **Standard beverage package**
- Two course gourmet meal

## ENTRÉE (select two to be served to your guests alternately)

- Traditional style prawn cocktail
- Salt and pepper squid served with aioli
- Crispy pork belly with chilli carrot puree and lime caramel
- Chicken caesar salad

## MAIN (select two to be served to your guests alternately)

- Chicken breast supreme with olive and basil risotto, tomato salsa and rosemary beurre blanc
- 250g NY sirloin with creamy chive mashed potato, onion jam and red wine juice
- Pan-fried salmon with tomato and basil ragout and a chilli and lime caramel
- Pan-fried barramundi with cauliflower and tarragon puree, confit cherry tomatoes and red wine glaze
- Slow cooked lamb shank with sweet potato puree and red wine caramelised onions beetroot



## Sunday/Weekday Package

SUNDAY AND WEEKDAY WEDDING PACKAGE (minimum 60 guests) .....	\$70 pp
TOTAL (based on 60 guests) .....	\$4200

Book your Wedding Reception on a Sunday or weekday to enjoy our professional Wedding DJ complimentary

### INCLUDES

- Stylish centrepieces for all guest tables with your choice of colour
- Glass votive tea lights with crystal diamantes in the colour of your theme along front of Bridal Table and around base of all centrepieces
- Crisp white or black linen napkins and tablecloths
- Two course gourmet meal from Signature Wedding Package
- Your wedding cake sliced and placed on tea and coffee station
- Wishing Well
- Menu card on each guest table
- Table numbers on each guest table
- Sparkling Wine, orange juice and strawberries for your guests upon arrival
- Tea and coffee station

### OPTIONAL EXTRAS

- Round Mirror Tiles (centrepieces)
- Sheer Backdrop inclusive of Fairy Lighting
- Beverage Package (conditions apply - see page 10)



# Kids Menu

Children (3 – 12 years of age) ..... \$30 pp

There is no charge for children in high chairs (sharing a meal with their parents)

## INCLUSIONS

- 2 course meal
- Chaircover and sash

## MAIN

- Battered fish and chips served with salad
- Spaghetti bolognaise
- Small roast
- Crumbed chicken fillets served with chips and salad
- Calamari, chips and salad

## DESSERT

- Fresh fruit salad with ice cream
- Ice cream and flavouring
- Jelly and ice cream





## Canape Selections

- Tomato and mozzarella skewers
- Satay chicken skewers
- Moroccan Beef skewers
- Rosemary pork skewers
- Grilled prawn skewer with rocket pesto
- Smoked salmon with dill cream on crispy baguette
- Camembert and sun dried tomatoes on crispy baguette
- Rock melon and prosciutto salsa on crispy baguette
- Tomato and basil arancini
- Chilli chicken arancini
- Gazpacho shooter
- Carrot and chilli shooter
- Crispy skin pork belly bites with apple sauce
- Sweet chilli coated Meatballs
- Marinated olives

## Vegetarian Options

### ENTREES

- Salad nicoise (mixed lettuce, olives, tomato, red onion, beans, egg, and potato with French dressing)
- Carrot and ginger soup
- Tomato and basil brochette on toasted baguette

### MAINS

- Spinach and pumpkin risotto
- Vegetarian lasagna
- Spinach and mushroom penne pasta

## Service Meals

Service Meals (includes a main meal and a beverage) ..... \$30  
 for MC, DJ, photographers, videographers, band members etc



# Beverage Package

STANDARD BEVERAGE PACKAGE (4.5 hours) ..... \$28 pp

## TAP BEER

- Variety of tap beers available

## WINE BY THE GLASS

- Chain of Fire Sauvignon Blanc Semillon
- Chain of Fire Shiraz Cabernet Merlot
- Beach Hut Moscato
- Wild Oats Cabernet Merlot
- Wild Oats Sauvignon Blanc Semillon
- Wild Oats Chardonnay
- Craigmoor NV Pinot Chardonnay Sparkling
- Fiore Moscato

## POST MIX BY THE GLASS

- Variety of post mix drinks available

East's supports the responsible service of alcohol

# Function Agreement / Schedule - Customer Copy

An attendance of 60 or more adult guests is required for a catered wedding reception to be held in the Scarborough Function Centre on a Friday night or Saturday night. However, an attendance of 80 or more adult guests is required for one of our packages. In the event that your total number of guests falls below 80, you will still be required to pay for a minimum of 80 guests.

Organisers of functions will be at all times responsible for the conduct of their guests and must also be a Club Member. All club internal rules must be strictly adhered to, i.e. dress code, trading hours, standard of behaviour, entry/sign-in to the Club. Any specialised cleaning or repair due to damage caused to the room will incur a cost to the individual responsible for the function.

Organisers must also be responsible for persons under the age of 18 years. Illegal alcohol consumption will not be tolerated. The Responsible Service of Alcohol (intoxication) Legislation must be adhered to. Failing to control persons showing signs of intoxication or those under the age of 18 years could result in the function being cancelled or offenders being removed from the premises. The supervisor on duty has complete authority over this matter.

The Club will take all necessary care and attention, but accepts no responsibility or liability for damage or loss of merchandise or equipment left at the club prior, during or after any functions or exhibitions on its premises.

Due to Food, Health and Safety Regulations, any food not consumed by 9.30pm will be removed from the tables, except for your wedding cake. No BYO foods or beverages are allowed on the premises. Food must not be consumed in designated smoking areas including the outdoor balcony off the Scarborough Function Centre.

The completion of the function will coincide with the closing of the Club: 12midnight on a Friday or Saturday night and 9pm Sunday to Tuesday. Bar trading will cease 30 minutes prior to closing time. Closing time may be adjusted by prior arrangement.

We thank you for taking the time to review Easts regulations with regard to wedding receptions in the Scarborough Function Centre at East Maitland Bowling Club. For more information please do not hesitate to contact our Wedding Coordinator on 02 4933 7533 or [weddings@embc.com.au](mailto:weddings@embc.com.au)

After you have reserved function room and date, you have to pay the appropriate room hire fee currently \$220, you can then move to the next phases to ensure you have the perfect wedding reception! With this payment of your Security Deposit your 'Function Agreement Form' must be handed in. At a convenient time our Wedding Coordinator will arrange a meeting to discuss your wedding reception requirements. You will meet with our team on several occasions in the lead up to your wedding reception.

Two weeks prior to your wedding day you will need to supply the following:

- Final Numbers
- Final Payments
- Floor Plans
- Any additional items that may be required to make your Wedding Reception a complete success

## Booking Requirements

Please read this agreement thoroughly. The Function Agreement must be signed and returned to the Wedding Coordinator with the payment of the Security Deposit of \$220. This would have to be paid within 21 days of a tentative booking. This amount is inclusive of GST and covers the room hire, staffing, cleaning and setting up of the function room. If your room hire of \$220 is not paid and The Function Agreement not returned within one (1) month of your tentative booking, your booking will be cancelled.

All payments can be made in cash, bank cheque or direct deposit. Any bar account during a wedding reception must be finalised on the night. Eftpos facilities are also available with MasterCard or Visa cards accepted. Unfortunately, due to Club policy personal cheques will not be accepted as a form of payment.

## Menu Requirements

The menu selection is required no later than 1 month prior to your wedding reception. Final adjustment of guest numbers must be made no later than two weeks prior to your wedding reception (a decrease in numbers attending the reception will still incur the original price quoted). Menu prices may be subject to change, and in such case every effort will be made to inform you at the earliest possible opportunity.

## Cancellations

A full refund of the security deposit paid for room hire will be given for cancellations made 90 days prior to the wedding reception date. No refund will be given for cancellations less than 90 days.

All menu and beverage prices are inclusive of GST.

***I hereby state, that I have read the above information and agree with the terms and conditions as set by the Board of Directors and Management of Easts Leisure & Golf.***

Name: .....

Signature: ..... Date: .....

Date of Function: ..... Venue: .....

Wedding Coordinator Signature: ..... Date: .....



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Wedding Coordinator Signature: ..... Date: .....

