

KIDS PARTY MENU



CATERING OPTIONS

Fairy bread (10 slices) - \$20

Kid's sandwiches (10) - \$25

Vegemite, cheese, ham & cheese

Mini hot dogs (20) - \$40

Cocktail frankfurts (30) - \$50

Bowl of hot chips - \$8

Fresh fruit - \$70

Hot finger food (30) - \$120

Mini pies, mini sausage rolls,
chicken nuggets, spring rolls

Mini cupcakes (24) - \$60

Share pack - \$50

Assorted chips & lollies

Soft drink jugs - \$9

Parties available Sundays 11am - 2pm

(set up from 10am)

Bookings essential

Contact our Events Team on events@embc.com.au

Existing furniture set up - no charge

Dining chairs/tables (8), coffee tables/loungechairs (14)

Party set up - \$500

(Dining tables, dining chairs, table linen, cake and gift table linen, glassware, takeaway containers)

Play equipment and adjoining area cannot be closed off for a private function.
There is no guarantee that your party guests will be the only patrons utilising area.
Children must be supervised by an adult at all times.

Catering: You are welcome to supply your own birthday cake and lolly bags (to take home).
All other catering must be purchased from East Maitland Bowling Club. Jugs of water provided.

Minimum 10 guests - Maximum 25 guests. Socks to be worn in play areas.

Please see terms & conditions and booking form over page.



KID'S PARTY FUNCTION AGREEMENT

BOOKING REQUIREMENTS - This 'Function Agreement' must be signed and returned to the Function Coordinator when confirming a Function or with payment of the room hire. Please read it thoroughly. If you have any questions, please discuss them with the Function Coordinator before signing.

FEES - A Booking fee of \$50 is due at time of booking. Bar and catering accounts must be settled prior to the function, unless otherwise organised with Club Management. It is the responsibility of the organisation/individual to confirm all function requirements and guest numbers as outlined below. A cleaning fee of \$120 will be charged should the area require steam cleaning after use.

CATERING REQUIREMENTS - A menu selection is required no later than 10 days prior to the function. Final confirmation of guest numbers must be made no later than 5 days prior to the function (a decrease of numbers attending the function will still incur the original price quoted). Every effort will be made to accommodate increases in guest numbers received after the five day deadline, subject to our caterer being able to supply and cannot be automatically guaranteed. Prices may be subject to change, and in such cases every effort will be made to inform patrons at the earliest opportunity. Guests to supply own candles (no sparklers), plastic plates, spoons, knife, napkins for cake.

DECORATIONS - Smoke machines are not permitted in any function space. If smoke alarms are activated as a result of any activity in a function, any callout fee charged by NSW Fire and Rescue will be passed onto the function organiser. Table scatters, confetti, glitter, or Blue Tac (including Yellow Tac) are NOT permitted under any circumstances.

CANCELLATIONS - A full refund of the booking fee paid will be given for cancellations 5 business days prior to the function date. No refund will be given for cancellations with less than 5 business days notification. Three (3) business days are required for all catering cancellations. Cancellations with less than three (3) business days will be subject to 50% of the catering cost. Cancellations or changes not received and acknowledged within 24 hours of the scheduled function will be charged 100% of items ordered.

CLUB POLICY - Organisers of functions will be at all times responsible for the conduct of their guests. All Club internal rules must be strictly adhered to, i.e. dress, standard of behaviour, entry/sign-in to the Club. Any specialised cleaning for excessive mess or repair due to damage caused to any function rooms/space will incur a cost to the Individual/Organisation responsible for the function. Function organiser must be a member of the Club. Organisers must also be responsible for persons under the age of 18. Illegal alcohol consumption will not be tolerated. The Responsible Service of Alcohol (Intoxication) Legislation must be adhered to. Failing to control persons showing signs of intoxication or those persons under the age of 18 could result in the function being cancelled or offenders being removed from the premises.
The Supervisor on duty has complete authority over this matter.

No BYO foods or beverages are allowed on the premises.

Prices are inclusive of GST.

The Club will take all necessary care and attention, but accepts no responsibility or liability for damage to persons or property or loss of merchandise or equipment left at the Club prior, during or after any functions or exhibitions on its premises.

All functions will be conducted within normal Club trading hours and will cease at close of the Club. Bar trading will cease 30 minutes prior to closing times. Closing times are currently as follows: 12midnight Friday and Saturday / 10pm Sunday - Thursday.

Any special requirements for access to the room outside of Club trading hours must be authorised by Club Management.

I hereby state that I have read the above information and agree with the terms and conditions as set by the Board of Directors and Management of East Maitland Bowling Club (trading as Easts Leisure & Golf).

Please complete below details and return to events@embc.com.au

Name of Child celebrating birthday: _____ Date of Function : _____

Age of Child celebrating birthday: _____ Preferred time for party: _____

Contact Name: _____ Contact Number: _____

Signature: _____ Date: _____

Function Coordinator Signature: _____ Date: _____

Email Address: _____ Approx number of Guests: _____

